

APPLICATION FOR SIGN(S) PERMIT
Summerfield Township, Monroe County

Fee Received: _____

Date: _____

Receiving Official's Signature

NOTICE TO APPLICANT:

Request for Sign Permit will be reviewed by the Planning Commission **after submission through the Summerfield Township Building Inspector**. Application shall be submitted to the Building Inspector with the following accompanying information:

- A. Drawings showing the design, location, content and dimensions of the sign(s);
- B. The design and dimensions of any measures used to support the sign(s) or used to affix the sign(s) to a wall, window or the ground.

In a development containing several buildings or businesses, also required is:

- C. A common signage plan consisting of:
 - 1. Location: identification of sign locations on buildings or property.
 - 2. Materials: description of the type of sign and sign materials including construction materials and proposed lighting, if any.
 - 3. Size: itemization of sign size or band area at identified locations.
 - 4. (a) Letter style: description of dominant letter style and letter height to be used on the signs.
 - (b) Color: listing of the colors to be used on each sign. A maximum of 3 colors are allowed in a single common plan. Any neon lighting for building signage must be matched to an approved color specified on the signage plan in order to be included as part of the color scheme.
 - (c) Where more than one sign is located on a property or where more than one building or business is located in a single development project, such as a shopping center, the common signage plan will demonstrate that these elements create consistency and uniformity among signs within the project.
 - (d) Minor alterations in sign locations resulting from unexpected conditions on site may be approved by the Building Inspector.

NOTE: Temporary signs do NOT require a signage plan; however, A and B do apply.

I/We, the undersigned, do hereby respectfully make application and petition for Sign Approval under the provisions of the Summerfield Township Zoning Ordinance.

The property is located at _____

Owned by: _____

Address: _____

Phone/Fax Numbers: _____

Signature of Owner: _____

Address: _____

Sign Installer: _____

Address: _____

Phone/Fax Numbers: _____

Attached hereto are three (3) copies of the signage plan and accompanying information described above. This information is made a part of this petition and includes all information required by the Summerfield Township Zoning Ordinance.

Signature of Applicant(s): _____

Printed Name: _____ Date: _____

Point of Contact and Phone Number: _____

Distribution: 1 copy – Building Inspector; 2 copies – Planning Commission

REVIEW BY BUILDING INSPECTOR

Sign(s) meet Zoning Ordinance Requirements ____ Yes ____ No

Sign(s) meet Electrical Code Requirements ____ Yes ____ No

Sign(s) meet Building Code Requirements ____ Yes ____ No

Comments on Signage Plan:

1. Location: ____ Adequate ____ Inadequate

Comments:

2. Materials: ____ Adequate ____ Inadequate

Comments:

3. Size: ____ Adequate ____ Inadequate

Comments:

4. (a) Letter style: ____ Adequate ____ Inadequate

Comments:

(b) Color: ____ Adequate ____ Inadequate

Comments:

(c) Plan demonstrates these elements create consistency and uniformity among signs within the project: _____ Adequate _____ Inadequate

Comments:

ADDITIONAL COMMENTS/RECOMMENDATIONS:

_____ Date: _____
Summerfield Township Building Inspector

APPROVAL FOR SIGN PERMIT SUBJECT TO THE FOLLOWING CONDITIONS:

_____ Date: _____
Summerfield Township Planning Commission
Chair or Secretary